

Minor Lost Passport

Core Requirements:

- Personal appearance of minor applicant
- Personal appearance of either parent(s):

If mother files the application, submit:

- Philippine Statistics Authority (PSA) issued Birth Certificate duly authenticated by the Department of Foreign Affairs in Manila (*Original and photocopy*)

If father files the application, submit:

- Philippine Statistics Authority (PSA) issued Birth Certificate duly authenticated by the Department of Foreign Affairs in Manila (*Original and photocopy*)
- Philippine Statistics Authority (PSA) issued Marriage Certificate duly authenticated by the Department of Foreign Affairs in Manila (*Original and photocopy*)

Note: If the child is seven (7) years old and below, only the mother can apply for the child's passport

- Accomplished ePassport application form;
- Report of Loss from the UAE Immigration Office, duly stamped by the Abu Dhabi Police General Headquarters, with English translation. Make sure that the passport number and the name of the passport owner are stated in the report. (*Original and photocopy*)
- One (1) photocopy of the lost passport, if available
- One (1) photocopy of passport data page of parent(s)
- Philippines Statistics Authority (PSA) issued Birth Certificate (*Original and photocopy*)
- [Affidavit of Loss](#) filed at the Embassy
- Passport fee of **AED 600.00** for lost ePassport
- Passport fee of **AED 360.00** for lost MRRPs (green passports) and MRPs (maroon passports)

Note:

- There will be a **15-day clearing period** prior to the processing if application for replacement of a lost valid passport
- **In case passport was already declared lost by the applicant but eventually was found and returned to him/her within the 15-day clearing period:**
 - Submit **Notarized Affidavit of Retrieval** (with detailed explanation on when, where and how passport was found)
 - Original and photocopy of data page and last page of passport