

Minor Passport Renewal

Core Requirements:

1. Confirmed Online Appointment (unless exempted)
2. Personal Appearance of Minor Applicant
3. Personal Appearance of either parent(s):

If mother files the application, submit:

- Certified Original Copy of Birth Certificate from the Philippine Statistics Authority (PSA) duly authenticated by the Department of Foreign Affairs in Manila
- Photocopy of the said document

If father files the application, submit:

- Certified Original Copy of Birth Certificate from the Philippine Statistics Authority (PSA) duly authenticated by the Department of Foreign Affairs in Manila
- Certified Original Copy of Marriage Certificate from the Philippine Statistics Authority (PSA) duly authenticated by the Department of Foreign Affairs in Manila
- Photocopy of the said documents

❖ **Note: If the child is seven (7) years old and below, only the mother can apply for the child's passport.**

4. Original Passport of Minor
5. One (1) photocopy of the passport data page
6. One (1) photocopy of passport data page of the parent(s)
7. Duly Accomplished Passport Renewal Application Form for Minors
8. Passport fee of AED 240.00

REGULAR PASSPORT APPLICATION FORM (MINOR)

THIS FORM IS NOT FOR SALE

EMBASSY OF THE PHILIPPINES

Abu Dhabi, United Arab Emirates

MINORS are those below eighteen (18) years of age or those over but are unable to fully take care or protect themselves from abuse, neglect, cruelty, exploitation or discrimination because of a physical or mental disability or condition (RA No. 7610)

INSTRUCTIONS: Please PRINT entries legibly using **black or blue ink** only. Supply all necessary information and indicate "**N/A**" for entries with no answers. Tick (✓) boxes as appropriate.

CAPTURE SITE PRE-PROCESSING (Do not write on this part)		
APPOINTMENT VERIFICATION:	REMARKS:	
PASSPORT APPLICANT'S INFORMATION		
1. LAST NAME		
2. FIRST NAME		
3. MIDDLE NAME		
4. SEX <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	5. DATE OF BIRTH (ex. 01 JAN 2011) D D M M M Y Y Y Y	6. PLACE OF BIRTH (For born in the PHL: Municipality/City & Province For apps born outside the PHL: Country)
7a. HOW DID THE APPLICANT ACQUIRE PHILIPPINE CITIZENSHIP <input type="checkbox"/> BY BIRTH <input type="checkbox"/> BY NATURALIZATION <input type="checkbox"/> BY RECOGNITION <input type="checkbox"/> BY DERIVATIVE CITIZENSHIP (RA No. 9225)		
7b. HAS THE APPLICANT EVER BEEN ISSUED A REGULAR PHILIPPINE PASSPORT? <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, PLEASE PROVIDE PASSPORT NO.: _____		
8. STATUS OF BIRTH <input type="checkbox"/> LEGITIMATE <input type="checkbox"/> ILLEGITIMATE	9. DISTINGUISHING MARKS ON FACE:	
10. IS THE APPLICANT CURRENTLY THE SUBJECT OF AN ADOPTION PROCESS OR PARTIALLY/FULLY IN THE CARE OF AN ORPHANAGE? <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, PLEASE PROVIDE PERTINENT DOCUMENTS.		
11. IS THERE ANY COURT ORDER OR LEGAL ARRANGEMENTS PERTAINING TO THE CHILD? <input type="checkbox"/> YES, THERE IS <input type="checkbox"/> NONE THAT I KNOW OF IF YES, PLEASE PROVIDE PERTINENT DOCUMENTS.		
APPLICANT'S CONTACT DETAILS		
12. MOBILE PHONE OF PARENT/GUARDIAN:	13. WORK PHONE OF PARENT/GUARDIAN:	14. PERSONAL E-MAIL OF PARENT/GUARDIAN:
15a. PRESENT ADDRESS: (COMPLETE ADDRESS IN THE UAE)		
15b. HOME ADDRESS: (COMPLETE ADDRESS IN THE PHILIPPINES)		

PARENTAL INFORMATION	
16. FATHER'S DETAILS	17. MOTHER'S DETAILS (MAIDEN NAME)
LAST NAME:	LAST NAME:
FIRST NAME:	FIRST NAME:
MIDDLE NAME:	MIDDLE NAME:
CITIZENSHIP (at time of applicant's birth):	CITIZENSHIP (at time of applicant's birth):
DECLARATION OF PARENT OR LEGAL GUARDIAN OF THE APPLICANT	
<p>I HEREBY DECLARE AND AFFIRM that 1) The applicant is a Filipino citizen. 2) I am the parent or legal guardian of the minor. 3) The information provided in this application is true and correct. 4) The supporting documents attached are authentic. 5) I consent to the verification by the Philippine Government of the information I provided to establish the applicant's personal particulars and further consent to its use for any lawful purpose. 6) I am aware that the information provided in this application will be treated in accordance with relevant privacy regulations. 7) I am aware that under the law, the applicant is only allowed to hold one valid regular Philippine passport at a given time. 8) I am aware that making false statements in this passport application and furnishing falsified or forged documents are punishable by fine or imprisonment, and grounds for suspension or denial of application. 9) I understand and accept that the release of the passport could be subject to delay due to unforeseen events beyond the control of the Department of Foreign Affairs.</p>	
<hr/> 19. SIGNATURE OVER PRINTED NAME	<hr/> 20. DATE (ex. 01 JAN 2019)
DO NOT WRITE BELOW THIS LINE. FOR THE DEPARTMENT'S USE ONLY.	
PROOF OF CITIZENSHIP SUBMITTED <input type="checkbox"/> BIRTH CERTIFICATE from Philippine Statistics Authority <input type="checkbox"/> REPORT OF BIRTH from Philippine Statistics Authority/Philippine Embassy or Consulate <input type="checkbox"/> CERTIFICATE OF NATURALIZATION <input type="checkbox"/> IDENTIFICATION CERTIFICATE OF CITIZENSHIP <input type="checkbox"/> OTHER: _____	IDENTITY DOCUMENT SUBMITTED <input type="checkbox"/> SCHOOL IDENTITY CARD <input type="checkbox"/> DSWD CLEARANCE <input type="checkbox"/> OTHER: _____
OTHER SUPPORTING DOCUMENTS <input type="checkbox"/> PARENT/GUARDIAN'S ID <input type="checkbox"/> AFFIDAVIT OF CONSENT TO TRAVEL/SPECIAL POWER OF ATTORNEY <input type="checkbox"/> COURT DECREE ON ADOPTION/GUARDIANSHIP <input type="checkbox"/> OTHER: _____	
REMARKS:	PASSPORT WATCHLIST VERIFICATION:
PROCESSOR'S SIGNATURE:	ENCODER'S SIGNATURE:
OFFICIAL RECEIPT/PAYMENT SLIP NO.:	DATE OF TRANSACTION:
RETURNED CANCELLED PASSPORT Parent or Legal Guardian's Signature:	

END