

**Special Power of Attorney for Traveling Minors**

For applicants authorizing a representative to act on their behalf to process passport and DSWD clearance of minor child

1. Personal appearance of applicant
  2. Two (2) duly accomplished Special Power of Attorney for Traveling Minors
  3. Two (2) passport copies of applicant/s
  4. Two (2) copies of any Philippine Government issued ID of representative
- ❖ To be accomplished together with the Affidavit of Support and Consent to Travel

<b>Payment</b>	<b>Release</b>
100 AED per document - Regular Process	After 5 working days
140 AED per document - Expedite Process	After 3 working days

**Consular Hours**

Processing Time: 8:00 AM to 2:00 PM  
Releasing Time: 3:00 PM to 5:00 PM

Sundays to Thursdays  
Closed on Public Holidays of UAE and Philippines

# SPECIAL POWER OF ATTORNEY

**KNOW ALL MEN BY THESE PRESENTS:**

That I/We, \_\_\_\_\_, of legal age, (*civil status*)  
 \_\_\_\_\_ residing at \_\_\_\_\_,  
 holder of passport number \_\_\_\_\_, issued on (*date of issue*)  
 \_\_\_\_\_ in (*place of issue*) \_\_\_\_\_, **AND**  
 \_\_\_\_\_, of legal age, (*civil status*)  
 \_\_\_\_\_ residing at \_\_\_\_\_,  
 holder of passport number \_\_\_\_\_, issued on (*date of issue*)  
 \_\_\_\_\_ in (*place of issue*) \_\_\_\_\_, do hereby  
 name, constitute and appoint \_\_\_\_\_, of legal  
 age, and resident of \_\_\_\_\_ to be my/our true  
 and lawful **ATTORNEY IN-FACT**, to do and perform the following acts:

1. To process, renew and release the passport of our child/children:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 with the Department of Foreign Affairs;
2. To secure the necessary DSWD clearance in relation to his/her travel to the  
 (*country/countries*) \_\_\_\_\_;  
 and
3. To accompany our child/children on said travel to the (*country/countries*)  
 \_\_\_\_\_.

**HEREBY GIVING AND GRANTING UNTO** my/our Attorney in-fact full powers and authority whatsoever requisite or necessary or proper to be done in and about the premises, and fully to all intents and purposes as I might or could lawfully do if personally present, ratifying and confirming all that my said Attorney in-fact shall lawfully do or cause to be done and by virtue of these presents.

That I/we fully understand the contents of this document and have executed the same in my/our own free will and deed.

**IN WITNESS HEREOF**, I/we have hereunto set our hands this (*date*) \_\_\_\_\_ at the Embassy of the Philippines, Abu Dhabi, United Arab Emirates.

\_\_\_\_\_  
*Father's Signature*  
 over printed full name

\_\_\_\_\_  
*Mother's Signature*  
 over printed full name

**SIGNED IN THE PRESENCE OF:**

\_\_\_\_\_  
 Witness

\_\_\_\_\_  
 Witness

**ACKNOWLEDGEMENT**

**Embassy of the Republic of the Philippines)**  
**Consular Section) ss.**  
**Abu Dhabi, United Arab Emirates)**

**BEFORE ME**, duly commissioned and qualified, personally appeared:

Full names of Principals <i>(as reflected in their passports)</i>	Passport Number	Date of Issue/Place of Issue of Passport

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their free and voluntary act and deed, together with two instrumental witnesses, on this (*date*) \_\_\_\_\_ at the Philippine Embassy, Abu Dhabi, United Arab Emirates.

Service No. : \_\_\_\_\_  
 Doc. No. : \_\_\_\_\_  
 Book No. : \_\_\_\_\_  
 Fee Paid : \_\_\_\_\_  
 O.R. No. : \_\_\_\_\_